

PARENT MEETING OUTLINE: PREPARING FOR CIY MOVE, MIX, & SUPERSTART

1. Welcome & Purpose of the Meeting (2–3 minutes)

- ☐ Introduce yourself and any adult leaders attending.
- ☐ Share why you're excited about this year's CIY event.
- ☐ Briefly explain CIY's mission: to call students to follow Christ and be Kingdom Workers.

2. Event Overview (5 minutes)

- ☐ Event name & dates
- ☐ Location (city, state, campus, or venue)
- ☐ Theme for the year (brief description)
- ☐ Daily schedule snapshot (morning sessions, recreation, evening worship, small groups, etc.)

3. Travel Details (5 minutes)

- ☐ Departure date, time, and meeting location
- ☐ Return date, time, and pick-up location
- ☐ Mode of transportation (bus, vans, personal cars)
- ☐ Luggage guidelines (size limits, labeling)

4. Cost & Payments (5 minutes)

- ☐ Total trip cost (event, transportation, lodging, meals)
- ☐ Payment deadlines
- ☐ Fundraising opportunities available (share ideas & dates)
- ☐ How to pay (online link, check to church, cash, etc.)

5. Packing & Dress Code (5 minutes)

- ☐ Hand out or review the Packing List.
- ☐ Discuss any theme night outfits or special dress days.

6. Safety & Supervision (5 minutes)

- ☐ Leader-to-student ratio
- ☐ Curfews and boundaries on campus

- ☐ Medical release & permission forms needed
- ☐ Medication protocol (if leaders will hold/administer meds)

7. Communication During the Trip (3–4 minutes)

- ☐ How parents can contact you or their student in an emergency
- ☐ Social media or group text updates from the trip
- ☐ Any rules about phone use for students

8. Spiritual Goals & Expectations (3–4 minutes)

- ☐ Share what you hope students will experience spiritually.
- ☐ Encourage parents to pray for their student and leaders during the week.
- ☐ Mention follow-up plans after the trip (testimony night, small group series, baptism opportunities).

9. Q&A Time (5–10 minutes)

- ☐ Open the floor for parent questions.

10. Closing & Prayer (2–3 minutes)

- ☐ Pray for the trip, students, leaders, and families.
- ☐ Thank parents for trusting you with their students.

Optional Handouts for Parents:

- ☐ Packing List
- ☐ Trip Schedule
- ☐ Fundraising Ideas
- ☐ Parent FAQ
- ☐ Contact Information Sheet